



Leicester
City Council

MEETING OF THE OVERVIEW SELECT COMMITTEE

DATE: WEDNESDAY, 9 JULY 2025

TIME: 5:30 pm

PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

Members of the Committee

Councillors Batool, Dave, Joel, Kitterick, March, O'Neill, Osman, Pickering, Porter, Rae Bhatia, Waddington and Zaman

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Julie Bryant and Ed Brown (Governance Services),
E-mail: edmund.brown@leicester.gov.uk
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Governance Services Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Governance Services Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Governance Services.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Governance Services Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact:
Julie Bryant (julie.bryant@leicester.gov.uk) and **Ed Brown** (edmund.brown@leicester.gov.uk)

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

PUBLIC SESSION

AGENDA

NOTE:

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-

<http://www.leicester.public-i.tv/core/portal/webcasts>

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

1. WELCOME AND APOLOGIES FOR ABSENCE

To issue a welcome to those present, and to confirm if there are any apologies for absence.

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

[Appendix A](#)

The minutes of the meeting of the Overview Select Committee held on Thursday 1st May 2025 have been circulated, and Members will be asked to confirm them as a correct record.

4. MEMBERSHIP OF THE COMMITTEE 2025/26

Members will be asked to note the membership of the committee for 2025/26 as follows:

CHAIR	Councillor Ashiedu Joel
	Councillor Melissa March
	Councillor Misbah Batool

	Councillor Sue Waddington
	Councillor Karen Pickering
	Councillor Syed Zaman
	Councillor Molly O'Neill
	Councillor Hemant Rae Bhatia
	Councillor Abdul Osman
	Councillor Bhupen Dave
	Councillor Patrick Kitterick
	Councillor Nigel Porter

5. DATES OF MEETINGS OF THE COMMITTEE 2025/26

Members will be asked to note the meeting dates of the committee for 2025/26 as follows:

9 July 2025
24 September 2025
3 December 2025
28 January 2026
18 March 2026
29 April 2026

6. TERMS OF REFERENCE

Appendix B

The Committee will be asked to note the Terms of Reference.

7. QUESTIONS, REPRESENTATION AND STATEMENTS OF CASE

Dr Patel asks:

As a member of the public, I would want to engage with the democratic process as much as I possibly can. However, the current policy requires the public questions to be submitted five working days before a scrutiny meeting. However, the agenda for the meeting is also only published five working days in advance. This means members of the public have no way of knowing whether their questions will be relevant to the agenda.

Will the Overview Scrutiny Commission consider reviewing this process to improve meaningful public engagement and allow questions to be submitted after the agenda is published?

Possible solutions -

1. Change deadline for questions to be submitted 4 working days prior to committee.

or

2. Publish a provisional agenda front sheet earlier. Provide a draft or indicative agenda 10 working days before the meeting. Mark it clearly as "subject to change".

8. CHAIR'S ANNOUNCEMENTS

The Chair is invited to make any announcements as they see fit.

9. PETITIONS

The Monitoring Officer to report on any petitions received.

10. TRACKING OF PETITIONS - MONITORING REPORT [Appendix C](#)

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

11. QUESTIONS FOR THE CITY MAYOR

The City Mayor will answer questions raised by members of the Overview Select Committee on issues not covered elsewhere on the agenda.

12. CUSTOMER SERVICES - PERFORMANCE REPORT [Appendix D](#) 24/25

The Director of Corporate Services submits a report providing an overview reminder of the corporate customer service arrangements we have in place, update on the performance of the customer contact centre, and update on some of the improvements that have been made to the operational arrangements during the last 12+ months, particularly to the Customer Service Line operations.

13. OVERVIEW OF THE REVENUES & BENEFITS SERVICE [Appendix E](#)

The Director of Finance submits a report providing the Overview Select Committee with an overview of the Revenues and Benefits Service, summarising its performance, impact, and strategic direction.

14. REVENUE BUDGET MONITORING OUTTURN 2024/25 [Appendix F](#)

The Director of Finance submits the final report in the monitoring cycle for 2024/25 and reports performance against budget for the year.

15. CAPITAL BUDGET MONITORING OUTTURN 2024/25 [Appendix G](#)

The Director of Finance presents a report giving the final position of the capital programme for 2024/25.

16. INCOME COLLECTION OUTTURN 2024/25

[Appendix H](#)

The Director of Finance submits a report detailing progress made in collecting debts raised by the Council during the year 2024-25 together with debts outstanding and brought forward from the previous year. It also sets out details of debts written off under delegated authority that have not been possible to collect at reasonable effort and expense.

17. REVIEW OF TREASURY MANAGEMENT ACTIVITIES 2024/25

[Appendix I](#)

The Director of Finance submits a report reviewing how the Council conducted its borrowing and investments during 2024/25.

18. SCRUTINY ANNUAL REPORT

[Appendix J](#)

The City Barrister and Head of Standards submits a report providing a summary of the Scrutiny Annual Report 2024-25.

19. OVERVIEW SELECT COMMITTEE WORK PROGRAMME

[Appendix K](#)

The current work programme for the Committee is attached. The Committee is asked to consider this and make comments and/or amendments as it considers necessary.

20. ANY OTHER URGENT BUSINESS